

BARBICAN CENTRE BOARD

Wednesday, 21 September 2016

Minutes of the meeting of the Barbican Centre Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 21 September 2016 at 1.45 pm

Present

Members:

Deputy John Tomlinson (Chairman)
Deputy Dr Giles Shilson (Deputy Chairman)
Deputy John Bennett
Stuart Fraser
Russ Carr
Tom Hoffman
Emma Kane
Vivienne Littlechild
Deputy Catherine McGuinness
Sir Brian McMaster
Wendy Mead
Cllr Guy Nicholson
Trevor Phillips
Judith Pleasance
Keith Salway
Tom Sleigh

In Attendance

Officers:

Sir Nicholas Kenyon	- Managing Director, Barbican Centre
Sandeep Dwesar	- Chief Operating & Financial Officer, Barbican Centre
Sean Gregory	- Director of Learning & Engagement, Barbican Centre
Louise Jeffreys	- Director of Arts, Barbican Centre
Steve Eddy	- Head of HR, Barbican Centre
Phil Newby	- Head of Marketing, Barbican Centre
Nicholas Triantafyllou	- Head of Business Systems & Data, Barbican Centre
Jim Turner	- Head of Projects, Barbican Centre
Sidd Khajuria	- Senior Producer, Barbican Centre
Ryan Nelson	- Senior Marketing Manager, Barbican Centre
Jo Daly	- PA to the Managing Director, Barbican Centre
Debbie Hackney	- Financial Controller, Chamberlain's Department
Gregory Moore	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Lucy Frew and Roly Keating.

The Chairman took the opportunity to welcome Russ Carr to his first Board meeting.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

3a. BOARD MINUTES

The public minutes and summary of the meeting held on 13 July 2016 were agreed.

3b. MINUTES OF THE FINANCE COMMITTEE

The draft public minutes of the meeting held on 12 September 2016 were received.

4. OUTSTANDING ACTIONS AND WORKPLAN

The Board received a report of the Town Clerk setting out the outstanding actions list and noted the various updates and additions. The forthcoming workplan for Board meetings in 2016 and 2017 was also noted.

The Town Clerk asked that Members hold 10.30am on 8 March 2017 in their diaries. This slot could then be used in case it proved necessary to call a formal meeting during the pre-electoral period, or otherwise for an informal session.

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5. MANAGEMENT REPORT BY THE CENTRE'S DIRECTORS

Members received a report of the Managing Director providing updates from the Barbican Directors on their respective areas.

The Director of Arts informed Members of a recent internal communications exercise which had brought together 200 Barbican staff. Through this collaborative process, staff had produced a book entitled "Everything you always wanted to know about the Barbican" and the process had been very well received by all staff involved. This represented the first part of a longer-term exercise that would look at a number of areas; the next stage in the process would be to produce a similar book on policies and procedures.

Reference was also made to the assistance the Barbican had been able to provide the library in respect of marketing and promoting their Gerald Scarfe exhibition; the Director of Arts added that Arts Council funding was being sought to pursue further collaboration with the library in future. The Chairman of the Culture, Heritage & Libraries Committee expressed her gratitude on behalf of the library and thanked Director for her team's assistance in this area.

The Director of Learning & Engagement took the opportunity to inform Members of the success of the Summer Arts Camp, a joint income-generating initiative with the Guildhall School which gave young people experience of a range of creative disciplines. He also advised that discussions were ongoing in respect of the establishment of a new Cultural Education Partnership, following

the Education Board's recent decision to fund activity building on the work of the Learning and Engagement Forum. It was agreed that an update on this area, as well as the wider joining-up of the under 18's offering, should be provided to the next Board meeting as part of a wider report on the Cultural Hub.

The Chief Operating & Financial Officer made reference to the various construction projects which had taken place at the Centre over the summer period, adding that further updates outlining certain delays and associated impacts would be provided at items 9b and 18. He also advised that he was continuing to engage with officers developing the feasibility report in respect of Beech Street and the Barbican Exhibition Halls.

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6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

**7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT
Appointment to Finance and Risk Committees**

The Board noted that Judith Pleasance had expressed a desire to re-join the Board's Finance and Risk Committees and agreed to appoint her accordingly.

RESOLVED: That Judith Pleasance be appointed to the Board's Finance and Risk Committees.

8. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Paragraph No.</u>
9a – 15	3
16	3 & 7
17 – 20	3

9a. NON-PUBLIC BOARD MINUTES

The non-public minutes of the meeting held on 13 July 2016 were approved.

9b. NON PUBLIC MINUTES OF THE FINANCE COMMITTEE

The draft non-public minutes of the meeting held on 12 September 2016 were received.

10. PERFORMANCE REVIEW

The Board received a report of the Managing Director setting out the performance review for 2015/16 and outlining future prospects.

11. **DIGITAL UPDATE**

The Board received a report of the Director of Learning & Engagement providing an update on the progress being made in the area of digital technology. This included the creation of a new digital vision and strategy, as well as progress updates on significant projects within the realms of digital infrastructure, communications, content, partnerships, and arts, learning and business events.

12. **CENTRE FOR MUSIC UPDATE**

The Managing Director provided an oral update in respect of the business case being developed for a Centre for Music.

13. **SERVICE BASED REVIEW/STRATEGIC PLAN UPDATE**

The Board received a report of the Managing Director providing an update in respect of the Barbican's Strategic Plan and Service Based Review Targets.

14. **BUSINESS REVIEW**

The Board received a report of the Chamberlain setting out the Business Review for the Period 4 Accounts 2016/17.

15. **DEVELOPMENT UPDATE**

The Board received a report of the Chief Operating & Financial Officer which set out the latest fundraising results against budget.

16. **SECURITY UPDATE**

The Board received a report of the Chief Operating & Financial Officer setting out the various security projects and enhancements being proposed and implemented across the Barbican Centre.

17. **RISK REGISTER UPDATE**

The Board received a report of the Chief Operating & Financial Officer updating Members on the key risks facing the Centre and detailing the steps being taken to mitigate these risks.

18. **UPDATE ON CAPITAL WORKS**

The Board considered and approved a report of the Director of Operations & Buildings providing an update on the Barbican Centre's Capital Cap programme and a number of non-Capital Cap projects. An update on the status of the various summer projects was also provided.

19. **BARBICAN CENTRE PROJECTS UPDATE**

The Board received a report of the Chief Operating & Financial Officer providing an update and Red/Amber/Green rating for all projects across the Barbican Centre.

20. **ACTIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES**

The Board received a report of the Town Clerk advising of one action taken in accordance with urgency procedures and two taken under delegated authority since the last meeting.

21. QUESTIONS RELATING TO THE WORK OF THE BOARD

There were no questions.

22. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT

There was one urgent item.

The meeting ended at 3.35 pm

Chairman

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